**City of Mechanicville – Town of Stillwater**

**Industrial Development Agency**

**Chamber Office, XO Tower, Elizabeth Street**

**Mechanicville, NY, 12118**

SPECIAL MEETING MINUTES

March 22, 2018

Meeting called to order by Chair Sally Herrick at 5:34 p.m.

MEMBERS PRESENT: Chair Sally Herrick, Secretary Maria Morris, Barb Corsale, John Fusco, Jan Sylvester.

ABSENT: Sam Carabis, Jim Salmon.

ALSO PRESENT: Ed Galka.

 Chair Sally Herrick thanked all for coming for the special meeting.

PARIS REPORT:

 Sally provided all with a copy of the Audit, which needed a date correction and inclusion of the Board’s Recapture Policy. Motion to accept with the above-referenced corrections to be addressed in the cover letter made by Maria, seconded by John.

 Ed Galka reviewed the sections of the PARIS report with attachments to the members. Motion to authorize submission of the report as presented and reviewed made by John, seconded by Barb. Vote unanimous, motion carried.

 Motion to adjourn made by Barb, seconded by John. Vote unanimous, motion carried. Meeting adjourned at 6:00 p.m.

Respectfully submitted,

Maria Morris, Secretary