

**AGENDA
REGULAR MEETING OF THE
MECHANICVILLE CITY COUNCIL
SENIOR CITIZEN'S CENTER
178 NORTH MAIN STREET
MECHANICVILLE, NY
February 8, 2023**

1. OPEN MEETING: _____ P.M.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL:

**MAYOR BUTLER
COMMISSIONER SEBER
COMMISSIONER JOHNSON
COMMISSIONER SGAMBATI
COMMISSIONER HOSLEY**

4. ACCEPTANCE OF THE MINUTES OF THE PREVIOUS MEETING ON January 11, 2023

MOVED BY:

SECONDED BY:

AYES:

NAYS:

5. COMMISSIONER REPORTS:

**MAYOR'S REPORT & CORRESPONDENCE
COMMISSIONER SEBER
COMMISSIONER JOHNSON
COMMISSIONER SGAMBATI
COMMISSIONER HOSLEY**

**CHIEF RABBITT
MFD CHIEF DUNN
SUPERVISOR RICHARDSON**

6. Public Hearing (Code Changes)

7. Public Comment:

8. RESOLUTIONS:

RESOLUTION 08-2023 Civil Service Chairperson re-appointment

Moved by: _____ Seconded by: _____

AYES: _____ NAYS: _____

RESOLUTION 09-2023 Patrol Sergeant Promotion

Moved by: _____ Seconded by: _____

AYES: _____ NAYS: _____

RESOLUTION 10-2023 Part-time Police Officer

Moved by: _____ Seconded by: _____

AYES: _____ NAYS: _____

RESOLUTION 11-2023 Resignation

Moved by: _____ Seconded by: _____

AYES: _____ NAYS: _____

RESOLUTION 12-2023 Budget Amendment

Moved by: _____ Seconded by: _____

AYES: _____ NAYS: _____

RESOLUTION 13-2023 Payroll and Vouchers

Moved by: _____

Seconded by: _____

AYES: _____

NAYS: _____

9. NEW BUSINESS:

10. OLD BUSINESS:

11. CLOSE MEETING: Time _____

Moved by: _____

Seconded by: _____

Roll Call AYES _____

NAYS: _____

12. EXECUTIVE SESSION: Time _____

Moved by: _____

Seconded by: _____

Roll Call AYES _____

NAYS: _____

13. ADJOURNMENT: Time _____

Moved by: _____

Seconded by: _____

Roll Call AYES _____

NAYS: _____

**City of Mechanicville
Treasurer's Report for the Month of January 2023**

	Balance 1/1/2023	Receipts	Disbursements	Balance 1/31/2023
General Fund:				
Checking	2,545,954.34	392,293.72	930,943.67	2,007,304.39
Petty Cash	400.00	0.00	0.00	400.00
Total General Fund	<u>2,546,354.34</u>	<u>392,293.72</u>	<u>930,943.67</u>	<u>2,007,704.39</u>
City Clerk Account	<u>0.00</u>	<u>1,301.46</u>	<u>1,301.46</u>	<u>0.00</u>
Payroll	<u>1,342.06</u>	<u>263,027.26</u>	<u>172,424.93</u>	<u>91,944.39</u>
Capital Fund	<u>971,582.05</u>	<u>0.00</u>	<u>63,739.34</u>	<u>907,842.71</u>
Escrow Account	<u>10,399.28</u>	<u>1,274.85</u>	<u>0.00</u>	<u>11,674.13</u>
Central Ave Drainage Project	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Community Development				
Home Grant Program	0.00	0.00	0.00	0.00
USDA Revolving Loan Funds	74,827.07	666.67	0.00	75,493.74
Total Community Development	<u>74,827.07</u>	<u>666.67</u>	<u>0.00</u>	<u>75,493.74</u>
Total Cash	<u>3,611,369.66</u>	<u>658,563.96</u>	<u>1,168,409.40</u>	<u>3,101,524.22</u>

**City of Mechanicville
Treasurer's Report for the Month of January 2023**

	<u>General Fund</u>	<u>City Clerk</u>	<u>Payroll</u>	<u>Capital Fund</u>	<u>Escrow Account</u>	<u>Central Ave Drain</u>	<u>2015 Home Grant</u>	<u>USDA</u>
Balance 1/1/23								
Checking	2,545,954.34	0.00	1,342.06	971,582.05	10,399.28	0.00	0.00	74,827.07
Petty Cash	400.00							
Total	<u>2,546,354.34</u>	<u>0.00</u>	<u>1,342.06</u>	<u>971,582.05</u>	<u>10,399.28</u>	<u>0.00</u>	<u>0.00</u>	<u>74,827.07</u>
Add Cash Receipts:								
Taxes, Penalties & Interest	18,358.09							
School Taxes & Penalties	53,854.53							
Water & Sewer Revenues	41,800.69							
Sales Tax	216,178.00							
State Aid and Grants	9,486.76							
Interest					22.62			
Transfers	0.00		263,027.26					
Capital Projects	0.00							
BAN/Bond Proceeds								
Other	52,615.65	1,301.46			1,252.23			666.67
Total Cash Receipts	<u>392,293.72</u>	<u>1,301.46</u>	<u>263,027.26</u>	<u>0.00</u>	<u>1,274.85</u>	<u>0.00</u>	<u>0.00</u>	<u>666.67</u>
Less Cash Disbursements:								
Payrolls	263,027.26		172,424.93					
Checks	667,916.41	1,301.46		63,739.34				
Debt Service Payments								
Transfers								
Total Cash Disbursements	<u>930,943.67</u>	<u>1,301.46</u>	<u>172,424.93</u>	<u>63,739.34</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Book Balance 1/31/23	<u>2,007,704.39</u>	<u>0.00</u>	<u>91,944.39</u>	<u>907,842.71</u>	<u>11,674.13</u>	<u>0.00</u>	<u>0.00</u>	<u>75,493.74</u>
Less: Deposits in Transit	27,695.57	131.00						
Add: O/S Checks	166,450.54	1,301.46	1,891.30	37,910.92				
Bank Balance 1/31/23	<u>2,146,459.36</u>	<u>1,170.46</u>	<u>93,835.69</u>	<u>945,753.63</u>	<u>11,674.13</u>	<u>0.00</u>	<u>0.00</u>	<u>75,493.74</u>

RESOLUTION NO.: 08-2023

WHEREAS THE TERM OF DAWNMARIE ROBENS AS Chairperson of the City of Mechanicville Civil Service Commission expired on February 5, 2023; and

WHEREAS IT IS THE DESIRE OF THE MECHANICVILLE CITY COUNCIL to re-appoint Dawnmarie Robens as Chairperson of the City's Civil Service Commission;

NOW THEREFORE BE IT RESOLVED THAT THE MECHANICVILLE CITY COUNCIL appoints Dawnmarie Robens as Chairperson of the Mechanicville Civil Service Commission. The term as Chairperson will be from February 6, 2023 until May 31, 2024 at which time her (6) six year term as a member of the Mechanicville Civil Service Commission will expire.

Introduced By: _____

Seconded By: _____

Mayor Butler _____

Commissioner Seber _____

Commissioner Johnson _____

Commissioner Sgambati _____

Commissioner Hosley _____

February 8, 2023

CITY OF MECHANICVILLE

Records

RESOLUTION: 09-2023

WHEREAS, The Police Department has a vacancy for one patrol Sergeant; and

WHEREAS, Patrol Officer Jordan McBride is ranked first on the current certified list for Sergeant and would like to fill that role; and

WHEREAS, after interviews with Chief Rabbitt, and Detective Sergeant Dunn, Chief Rabbitt now recommends the promotion of Jordan McBride to the rank of Sergeant; NOW

THEREFORE BE IT RESOLVED, that the Mayor is authorized to promote Jordan McGuire to the position of Sergeant effective February 8, 2023.

Introduced By: _____

Seconded By: _____

Mayor Butler _____

Commissioner Seber _____

Commissioner Johnson _____

Commissioner Sgambati _____

Commissioner Hosley _____

February 8, 2023

CITY OF MECHANICVILLE

Records

RESOLUTION: 10-2023

WHEREAS, The Police Department is in need of a part-time Police Officer; and

WHEREAS, Austin McGuire is a certified Police Officer and has experience in this field and is willing to start immediately; and

WHEREAS, after a background investigation and interviews with Chief Rabbitt, and Detective Sergeant Dunn, Chief Rabbitt now recommends the appointment of Austin McGuire; NOW

THEREFORE, BE IT RESOLVED, that the Mayor is authorized to hire Austin McGuire as a part-time Police Officer, at \$25.00 an hour, effective February 8, 2023.

Introduced By: _____

Seconded By: _____

Mayor Butler _____

Commissioner Seber _____

Commissioner Johnson _____

Commissioner Sgambati _____

Commissioner Hosley _____

February 8, 2023

RESOLUTION NO: 11-2023

WHEREAS PATRICK BRUNO HAS BEEN EMPLOYED by the City of
Mechanicville as ANIMAL CONTROL OFFICER, and

WHEREAS PATRICK BRUNO HAS INFORMED THE CITY OF HIS INTENTION
TO RESIGN EFFECTIVE FEBRUARY 1, 2023.

NOW THEREFORE BE IT RESOLVED THAT The Mechanicville City Council
accepts the resignation of Patrick Bruno effective February 1, 2023. The
Mechanicville City Council wishes to express its appreciation for the
many years of dedicated service that Patrick Bruno has provided the
City.

Introduced by: _____

Seconded by: _____

Mayor Butler _____

Commissioner Seber _____

Commissioner Johnson _____

Commissioner Hosley _____

Commissioner Sgambati _____

February 8, 2023

RESOLUTION NO. 12 -23

WHEREAS, the Mechanicville City Council adopted their 2022 Annual Budget on December 08, 2021; and

WHEREAS, the City of Mechanicville has received new sources of revenue since that time which are identified below; and

WHEREAS, the City Council now wishes to amend said Budget with the following amendments;

THEREFORE BE IT RESOLVED, that for the 2022 Budget we wish to approve the following amendments:

To add new or increase the revenue categories for the following sources of previously budgeted and non-budgeted revenue:

<u>Account No.</u>	<u>Source</u>	<u>Amount</u>
A0-2389-000	MISC REVENUE - OTHER GOVERNMENT	\$62,600
A0-2655-000	SALES - OTHER	\$ 810

To add new or increase the expenditure categories listed below which are supported by the adjusted revenue items listed above:

<u>Account No.</u>	<u>Source</u>	<u>Amount</u>	
A0-3410-200	FIRE DEPARTMENT EQUIPMENT	\$ 2,272	Fire from County
A0-1990-400	CONTINGENT ACCOUNT	\$55,569	Funds from County
A0-8510-410	COMM. BEAUTIFICATION - CONTRACTED	\$ 3,000	Richardson Greenhouse
A0-7620-402	SENIOR CENTER - MATERIALS & SUPPLIES	\$ 1,759	Richardson Bus Trip/Mic
A0-8510-410	COMM. BEAUTIFICATION - CONTRACTED	\$ 450	Banners
A0-7550-402	CELEBRATIONS - MATERIALS & SUPPLIES	\$ 360	Memory Trees

Introduced by: _____

Seconded by: _____

Roll Call: Mayor Butler _____
 Comm. Seber _____
 Comm. Johnson _____
 Comm. Sgambati _____
 Comm. Hosley _____

Dated: _____ February 8, 2023

RESOLUTION N^o 13-2023

Whereas: Payroll, General, Water, Sewer and Capital Project Fund Vouchers Contained Within

PAYROLL	01/19/2023	\$	92,421.75
PAYROLL	02/02/2023	\$	86,687.81
		\$	<u>179,109.56</u>

With an expenditure breakdown by fund as follows:

GENERAL A0 FUND	\$	759,523.01
WATER FX FUND	\$	38,163.53
SEWER G0 FUND	\$	4,780.38
CAPITAL PROJECTS H0 FUND	\$	-
PAYROLL TA FUND	\$	179,109.56
TOTAL	\$	<u>981,576.48</u>

Now, therefore be it resolved that said payroll and vouchers are hereby allowed in order to be paid.

Introduced by: _____

Seconded by: _____

Roll Call: Mayor Butler _____
Comm. Seber _____
Comm. Johnson _____
Comm. Sgambati _____
Comm. Hosley _____

Dated: _____ February 8, 2023