

City of Mechanicville – Town of Stillwater
Industrial Development Agency
MEETING MINUTES
September 8, 2025

MEMBERS PRESENT: Chair Sally Herrick, Vice Chair Maria Morris, Treasurer Marilyn Erano, Secretary Pat Hildreth, John Amodeo, and CEO John Bove Jr.

ALSO PRESENT: Attorney James Carminucci, Administrative Consultant Gina Kenyon, Consultant Mark Seber, and SEDC President Greg Connors.

REVIEW AND APPROVAL OF PREVIOUS MEETING MINUTES: Chairperson Sally Herrick asked if everyone had a chance to read the minutes from the previous meeting and if there were any questions. There was a motion to accept May 12, 2025, minutes by Marilyn Erano and second by John Amodeo, there was a unanimous vote, and the motion carried.

TREASURER'S REPORT: Treasurer Marilyn Erano read the Treasurer's report and there were no questions or comments. There was a motion to accept the Treasurer's report by John Amodeo and second by Patrick Hildreth there was a unanimous vote, and the motion carried.

TENTATIVE 2026 BUDGET: Chairperson Sally Herrick handed out a tentative budget for the board to review. Maria Morris asked what the \$2000 for legal services/newspaper was for. Chairperson Sally Herrick and Attorney Jim Carminucci explained it was for when mailings needed to be sent, or advertisement need to be published for public hearings. There was a motion to accept the 2026 budget by Patrick Hildreth John and second by Marilyn Erano, there was a unanimous vote, and the motion carried.

SEDC SERVICE CONTRACT: SEDC Greg Connors presented an agreement between the Mechanicville-Stillwater IDA and SEDC stated the last time there was an agreement signed was in 2008 and they would like to have the contract updated. He stated they only change in the current agreement is the address of the SEDC office. The current contract will be for three (3) years expiring September 2028. There was a motion to authorize Chairperson Sally Herrick to sign the agreement with SEDC by John Amodeo and second by Marilyn Erano, there was a unanimous vote, and the motion carried.

NEW BUSINESS/UPDATES/SPONSORSHIPS: Chairperson Sally Herrick stated there were three events going on in the Mechanicville/Stillwater area and would like to see if the IDA was willing to sponsor these events.

- Mechanicville-Stillwater Economic Summit – October 16, 2025 @ the Arts Center. Patrick Hildreth made a motion to sponsor the event for \$2500 and second by Maria Morris, there was a unanimous vote, and the motion carried.
- Mechanicville-Stillwater Holiday Parade honoring Veterans on November 15th. Maria Morris made a motion to sponsor the event for \$1000 and second by Marilyn Erano, there was a unanimous vote, and the motion carried.

- Village of Stillwater-Experience Stillwater Winter Event-December 6, 2025. Maria Morris made a motion to sponsor the event for \$1500 and second by John Amodeo, there was a unanimous vote, and the motion carried.

NEXT MEETING: Chairperson Sally Herrick announced the next meeting will be held on December 1, 2025, and will be held at XO Tower at 4:00 pm.

ADJOURNMENT: Meeting adjourned: 4:42 p.m.

Motion by: John Amodeo
Seconded by: Patrick Hildreth

Respectfully submitted,
Gina Kenyon
Administrative Assistant Consultant