

City of Mechanicville – Town of Stillwater
Industrial Development Agency
MEETING MINUTES
December 1, 2025

MEMBERS PRESENT: Chair Sally Herrick, Vice-Chair Maria Morris, Treasurer Marilyn Erano, John Amodeo, Judy Wood-Zeno, and Barbara Corsale.

MEMBERS NOT PRESENT: Secretary Patrick Hildreth, John Fusco, CEO Jon Bove Jr. and CFO Sal Iavarone.

ALSO PRESENT: Attorney James Carminucci, SEDC President Greg Connors, Ed Keis, Tony Ryan, Administrative Assistant Secretary Gina Kenyon and Consultant Mark Seber.

REVIEW AND APPROVAL OF PREVIOUS MEETING MINUTES: Chairperson Sally Herrick asked if everyone had a chance to read the minutes from the previous meeting and if there were any questions. There was a motion to accept minutes by John Amodeo and second by Marilyn Erano, there was a unanimous vote, and the motion carried.

TREASURER'S REPORT: Marilyn Erano gave everyone the Treasurer's report. Barbara Corsale made a motion to accept the report, seconded by Judy Wood-Zeno, there was a unanimous vote, and the motion was carried.

SEDC – BOCREST PROJECT EXTENSION REQUEST: SEDC President Greg Connors asked the board for consideration and approval to extension of the Bocrest project located in the Town of Stillwater. He went on to say it was previously approved in February of 2024. A formal letter was sent to the Chair in November requesting a two (2) year extension which contains the reasons for the delay. Barbara Corsale made a motion to extend the project, seconded by John Amodeo, there was a unanimous vote, and the motion carried.

OTHER BUSINESS: Chairperson Sally Herrick announced Cusack & Cusack will be sending a letter of engagement which needs to be signed before they can do the annual audit. She announced that the price may go up a bit compared to what was budgeted as they seem to go up each year. Judy Wood-Zeno a motion authorizing Sally Herrick to sign the engagement letter with Cusack as long as the yearly price increase is a reasonable amount which is in the discretion of Chairperson Sally Herrick, seconded by Marilyn Erano, there was a unanimous vote, and the motion carried.

NEW BUSINESS: Chairperson Sally Herrick shared another possible new logo designed by Tiara Brown for the Board to review and provide feedback. Judy Wood-Zeno made a motion to amend the budget to include \$600 to pay Tiara Brown for her work on the logo design, seconded by John Amodeo, there was a unanimous vote, and the motion carried. Barbara Corsale made a motion to pay Tiara Brown for her work on logo design, seconded by Maria Morris, there was a unanimous vote, and the motion carried.

ADJOURNMENT: Meeting adjourned: 5:03 p.m.
Motion by: Maria Morris
Seconded by: Judy Wood-Zeno

Respectfully submitted,

Gina Kenyon
Administrative Assistant Consultant